

WLSD Planning Committee Meeting
Monday, December 6, 2010 @ 3:00 pm
Minutes

Attending: Ray Turri, Chip Roraback, Jim Mersfelder, Bob Goldfeld, Charlie Ekstrom, Ken Green, and Paul Dombrowski of Woodard & Curran

1. Approval of Minutes

The Committee approved the minutes of the Planning Committee meeting of November 15.

2. Paul Dombrowski's meeting with Ann Straut-Esden of the DEP on November 23rd

The Committee discussed the November 23rd email notes of Paul's meeting with Ann Straut-Esden. Ann and Paul reviewed the scope and budget task by task and Ann did not have any changes. The Committee agreed that Ann has been very helpful to WLSD in its search for both an environmental and financially acceptable solution to our wastewater treatment and disposal requirements.

3. Connecticut Association of Water Pollution Control Authorities

Paul described to the Committee this organization, its role and its membership. The Committee agreed that this is a worthwhile organization and that it would be beneficial for WLSD to become a member. Ray Turri will take the initiative to have WLSD become a member.

4. Application for Clean Water Funds

The Committee reviewed Paul Dombrowski's December 3rd email titled DEP Grant Application. WLSD needs to provide Paul with additional information to complete the application and the Committee went through Paul's email point by point to assign responsibility for follow-up to provide the necessary information. The Committee agreed that everyone should work to complete the application and have it properly executed by WLSD by next week. Then, following approval at the community meeting on December 18th, Paul will deliver it to the DEP on December 20th. Paul mentioned that Ann Straut-Esden indicated to him that WLSD is already in the queue for funds. Our best guess is that the application will be approved by the DEP in late January or early February.

5. Update on Search for Legal Counsel

The Committee discussed the search for legal counsel and noted a number of firms and individuals as possibilities. The consensus was that we should look for a strong negotiator with good environmental/regulatory credentials and past experience and relationships with the DEP. Chip is leading this exercise (with Ray Turri and Bob Goldfeld) and has notes on the firms and individuals that are potential candidates. The plan is for the legal team to do further research to compile a list of the best candidates and then to conduct interviews. Target timing is to have counsel retained by mid to late first quarter 2011.

6. December 18th Community Meeting

The Committee discussed at length the plans, presentation and attendance for this important community meeting. It was agreed that the specific amounts of \$563,000 for the total Scope of Work and \$253,350 for WLSD's share need to be approved at the meeting. The presentation outline prepared by Ken Green was discussed and agreed that it was the type of information that needed to be presented. It was also agreed that the presentation should be approximately 30 minutes in length

followed by Q&A. The Committee discussed the possibility that a journalist (and taxpayer) would be present and could write an article on WLSD for a local newspaper. The Committee agreed that its primary role was to provide clear and accurate information to those attending.

There being no further business, the meeting was adjourned.

Respectfully submitted
Ken Green, Chairman
December 7, 2010